



Project Manager

This is responsible supervisory and management work involved in planning, directing, coordinating the design, construction, maintenance and or repairs of facility and treatment construction, water distribution system, wastewater collection system, and natural gas distribution system as necessary. Work normally is completed in a 40-hour week, but is subject to overtime and callback in case of emergency. Work normally is completed in a field environment in all types of weather conditions, requires considerable initiative and independent judgment, and may be supervised by the Supervisor of Engineering as specified. An employee in this classification;

- Plans / supervises the design, procurement, execution and construction of work assigned to contractors or engineers;
- Coordinates work with other HWEA divisions and with other utilities;
- Completes reports and maintains records as necessary;
- Troubleshoots and resolves construction or service problems;
- Assists with major projects such as those related to building construction, repairs, water distribution, wastewater collection system, natural gas system, and or maintenance projects as required.

Examples of Work Performed:

1. Plans and supervises work of assigned contractors / engineers.
2. Troubleshoots and resolves infrastructure repairs.
3. Completes reports and maintains records.
4. Coordinates work activities within and outside the HWEA.
5. Interfaces with contractor on field service problems.
6. Assists with major projects or unusual situations.
7. Performs other duties as directed.

Desirable Education & Experience:

A Bachelor of Science in Construction Management or Civil Engineering / Engineering Technology preferred, but not required. At least five years' experience in construction-related work. A high school diploma or the equivalent is required, and post-high school technical courses in water and wastewater operations, supervision, construction activities and management, and the like are highly desirable. A combination of education and experience that provides the necessary knowledge, skills and abilities will be considered.

Full Time Position
Salary Range - \$ 19.00 - \$ 28.50 hourly
Excellent Benefits Package

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