



HOPKINSVILLE WATER ENVIRONMENT AUTHORITY

Bid Packet:

FY 2021-2022
Sealed Bid # 2122-07
Service Vehicles

Bid Opening:

Thursday, September 23, 2021 1:00 P.M. CST
401 East 9th Street, Hopkinsville, KY, 42240, Boardroom

BID PACKET

| | |
|-------------------------------|-----------|
| A. INVITATION TO BID | Page 3 |
| B. GENERAL CONDITIONS | Page 4-7 |
| C. SPECIFICATIONS | Page 8-11 |
| D. ACKNOWLEDGEMENT OF RECEIPT | Page 12 |
| E. BID FORM | Page 13 |

IMPORTANT: In the event any of the documents are not enclosed, please advise the Purchasing Officer immediately.



INVITATION TO BID

Sealed bids for furnishing and delivering the following:

FY 2021-2022
Sealed Bid # 2122-07
Service Vehicles

will be received at HWEA's Main Office, 401 East 9th Street, P. O. Box 628, Hopkinsville, Kentucky, until 1:00 p.m., CST, on September 23, 2021, at which time the bids will be opened and read aloud publicly in the HWEA Board Room, at the same address.

The Bid Packet contains the Invitation to Bid, General Conditions, Specifications, and Detailed Specifications.

GENERAL CONDITIONS

1. INSTRUCTIONS, SPECIFICATIONS AND FORMS

Instructions, specifications and forms may be obtained via the HWEA website, in person, or by email from the HWEA Purchasing Officer at 401 East 9th Street, Hopkinsville, KY, 42240. Telephone number 270-887-2782, email jrenshaw@hwea-ky.com, or see our website at www.hwea-ky.com.

- (a) All bids shall be submitted on and in accordance with the attached Bid Form. The form shall be signed and dated in the appropriate space.
- (b) Each bid shall be submitted in a sealed envelope and clearly marked on the outside of the envelope with the following:

FY 2021-2022
Sealed Bid # 2122-07
Service Vehicles

- (c) If forwarded by mail, the sealed envelope containing the proposal must be enclosed in another envelope: FY 2021-2022 - SEALED BID # 2122-07 - SERVICE VEHICLES and shall be mailed to the HWEA Purchasing Officer, P.O. Box 628 Hopkinsville, KY 42241, allowing sufficient time for such mailing to reach this address prior to the scheduled closing time for receipt of bids.
- (d) Additional information or clarifications of any of the instructions or information contained herein may be obtained from the Purchasing Officer.
- (e) Any bidder or bidders finding any discrepancy in or omission from the specifications, in doubt as to their meaning, or believing that the specifications are discriminatory, shall notify the Purchasing Officer in writing within 5 days of the scheduled opening of bids. Exceptions as taken in no way obligates HWEA to change the specifications. The Purchasing Officer will notify all bidders in writing, of any interpretations made of specifications or instructions.
- (f) HWEA will assume no responsibility for oral instructions or suggestions. All official correspondence in regard to the specifications should be directed to and will be issued by the Purchasing Officer.

- (g) The successful bidder may have to purchase a City of Hopkinsville vendor's license prior to the official award of the bid, in order to meet the requirements of City of Hopkinsville ordinances.
- (h) Any bidder may withdraw their bid either in person or in writing at any time prior to the scheduled time for the receipt for bids. Withdrawals after the scheduled time for the receipt of bids will not be permitted.

2. AWARD OF CONTRACTS

- (a) The HWEA Board may award the contract to the bidder it finds to be the most responsive (considering price, time of delivery, compliance with specifications and past experiences) and not necessarily the lowest price. HWEA reserves the right to reject any and all bids. HWEA also reserves the right to give favorable consideration to local vendors of up to 10% over the price quoted for like products or services by non-local vendors. "Local Vendor" means any business which holds a current City of Hopkinsville operating Business License.
- (b) All bids will be awarded based on the most current edition of HWEA's Purchasing Policy, as amended.
- (c) All bids will be judged on the basis of best buy to HWEA and compliance with the General Conditions and conformance with the bid specifications. HWEA reserves the right to reject any and all bids.
- (d) Any other considerations or basis for judgment will be stated in the specifications.
- (e) Unless otherwise stated, the Purchasing Officer reserves the right to award contracts or place orders to a single source or divide awards and orders or enact such combination which in his judgment, shall be in the best interest of HWEA.

3. DELIVERY

- (a) Item(s) shall be delivered F.O.B. destination with delivery costs and applicable charges to be included in the bid.

4. COMPETITION

In order to assure fair competition and to permit determination of the best bid:

- (a) The Detailed Specifications, which may include a name of any manufacturer, trade name, or manufacturer or vendor catalog number mentioned in the specifications or Bid Form is to designate a standard of quality and type and for no other reason.
- (b) Bids which show any omission, irregularity, alteration of forms, additions not called for, conditional or unconditional unresponsive bids, or bids obviously unbalanced may be rejected.
- (c) All bids shall be accompanied by such descriptive literature and documents as may be called for by the specifications or Bid Form.
- (d) Specifications provided are based on HWEA needs and uses, estimated costs of operation and maintenance, and other significant and / or limiting factors to meet HWEA requirements and shall be consistent with HWEA's policies. Minimum or maximum specifications where included, are not established arbitrarily to limit competition or to exclude otherwise competitive bidders.

5. DISPUTES

In cases of disputes, as to whether or not an item or service quoted or delivered meets specifications, the decision of the Purchasing Officer, or authorized representative shall be final and binding on all parties. The Purchasing Officer may request written recommendation of the head of the Department using the item.

6. EXCEPTIONS

The submission of a bid shall be considered an agreement to all the terms, conditions and specifications provided herein as listed in the various bid documents, unless specifically noted otherwise in the space provided on the Bid Form.

7. BID BINDING

Unless otherwise specified, all formal bids submitted shall be firm and irrevocable for a period of sixty (60) calendar days from the date of opening.

8. UNIT PRICING

Unless clearly shown on the Bid Form that it is the intent of the bidder that a reduced total price is being offered on the basis of receiving an award of all items covered by the total, any totals should be the actual sum of the extension of unit price(s), extended price(s), and/or total price(s). If a mistake is observed in arithmetic, unit prices govern and the bid will be refigured accordingly.

9. DELIVERY TIME

The bidder is to indicate on the Bid Form the approximate delivery time / date of the vehicle to HWEA from date of signing contract.

10. WARRANTY

The service vehicles furnished in accordance with these specifications shall be guaranteed to be free from defect in workmanship, material or equipment.

SPECIFICATIONS

1. GENERAL SPECIFICATIONS

- (a) All vehicles and equipment furnished under this contract shall be factory equipped with safety equipment and in conformance with the Federal Motor Vehicle Safety Standards and Vehicle Emissions Regulations applicable at time of delivery.
- (b) All equipment is to be equipped with all manufacturer's standard equipment as listed in the manufacturer's literature.
- (c) The equipment shall be manufactured in production and shall be of good listed quality as to workmanship and materials used.

2. INFORMATION TO BE FURNISHED BY BIDDER

- (a) Each bid shall have attached the following information:
 - 1. A copy of manufacturer's warranty.
 - 2. A copy of the complete descriptive literature to include operation, installation and maintenance instructions.

3. EXCEPTIONS

- (a) Major exceptions to these specifications or failure to submit requested information may be considered cause for rejection of the bid.

DETAILED SPECIFICATIONS

The following are minimum specifications for;

FY 2021-2022
Sealed Bid # 2122-07
Service Vehicles

BIDDER SPECIFICATIONS

Bidder is requested to indicate either by writing "Comply" or "Exceptions" whether his product meets the minimum specifications as listed on this opposite side. If "Exception" is written, please indicate in the space provided the deviation.

ANY AND ALL BIDS WHICH ARE RETURNED MUST HAVE THE FOLLOWING PAGES COMPLETED AND RETURNED OR BID MAY NOT BE CONSIDERED.

DETAILED SPECIFICATIONS FOR SERVICE TRUCK

| DESCRIPTION | COMPLY | EXCEPTION |
|---|---------------|------------------|
| Qty. 1 - 1 Ton Regular Cab Dually Service Truck with Lights & Service Bed | | |

MECHANICAL

| DESCRIPTION | COMPLY | EXCEPTION |
|--|---------------|------------------|
| Engine: Minimum 330 horsepower with 750 ft lbs. of torque. Minimum V8 Turbo Diesel | | |
| Transmission: Electronic 10 speed automatic | | |
| Transmission: Tow Haul Mode | | |
| Drive Train: 4x4 with Electronic-Shift-On-the-Fly | | |
| Drive Train: 4.10 Limited Slip Axel | | |
| GVWR Minimum 14,500 lbs. | | |
| Extra Heavy Duty Suspension Package | | |
| Dual Rear Wheels | | |
| 145" Wheelbase | | |
| Brakes: 4-wheel power disc brakes with Anti-lock Brake System; with Hydro-boost | | |
| Integrated Trailer Brake Controller | | |

EXTERIOR

| DESCRIPTION | COMPLY | EXTERIOR |
|--|---------------|-----------------|
| Regular Cab | | |
| White in color | | |
| XLT Package or Equivalent | | |
| Chrome Front Bumper, Chrome Grill & Chrome Wheels | | |
| Front License Plate Bracket | | |
| Mirrors: PowerScope Trailer Tow, Power Heated Glass / Power Telescoping / Power Fold-away / LED Spotlights or Equivalent | | |
| 47" Low Profile Stretch Luminator Light Bar with Clear and Fluorescent Orange LED Lights, Random Flash Pattern or Equivalent | | |
| Clear Strobe Lights mounted in the Front Headlights | | |
| Clear Strobe Lights mounted in the Rear Taillights | | |
| Rear Window fixed privacy with defrost | | |
| Chrome Step Rails for Front Doors | | |

SERVICE BODY

| DESCRIPTION | COMPLY | EXCEPTION |
|--|--------|-----------|
| Knapheide PGB 11' 6" Flat Bed w/ 2 36" Toolboxes mounted under bed in front of rear wheels or Equivalent | | |
| Sides of Bed and Bulkhead shall be Black in Color | | |
| LED Compartment Lighting | | |
| Black Painted Bumper with Steps and 2" Receiver Hitch Slot | | |
| Bumper Mounted Manual Out & Down Outriggers | | |
| LED safety strobes mounted in taillights | | |
| Side and Tailgate Stake Rakes with Quick Latch Connection | | |
| Stake Rakes shall be 15" Tall and Black in Color | | |
| License Plate Bracket | | |
| Bed shall be Reinforced to Accommodate a Crane | | |
| Extra Heavy Service Suspension Package | | |
| Power Inverter Mounted in Front Driver Tool Box | | |

CRANE

| DESCRIPTION | COMPLY | EXCEPTION |
|--|--------|-----------|
| Liftmoore DC Powered 5000X Crane or Equivalent | | |
| Crane Shall be Mounted in the Corner of the Bed Behind the Rear Passenger Side Tires by the Taillights | | |
| Power Elevation from -5 Degrees to +75 Degrees | | |
| Unlimited Power Rotation | | |
| Power Extension from 10 ft. to 16 ft. with a Manual Pull Out to 20 ft. | | |
| Planetary Gear Driven Winch with 2.5hp Series Wound Motor | | |
| 80 ft. of 5/16" Galvanized Aircraft Cable with 9,600 lbs. Breaking Strength | | |
| Shall Include a Pressure Switch and Anti Two-Block | | |
| 25 ft Wired Pendant | | |
| Crane Shall Lift 1250 lbs. at 20 ft | | |

INTERIOR

| DESCRIPTION | COMPLY | EXCEPTION |
|--|--------|-----------|
| 40/20/40 Vinyl Split Bench Front Seat with 20% Center Under Seat Storage - Medium Earth Gray | | |
| Seat Covers for Front Seats | | |
| 110V / 400W Outlet | | |
| Carpet Deleted | | |
| Upfitter Interface Module | | |
| Factory Installed Rear View Camera | | |
| Reverse Sensing System | | |
| Power Windows | | |
| Power Mirrors | | |
| Power Locks | | |
| AM / FM Radio w/ CD Player and Bluetooth Capabilities | | |
| 8-way Power Adjustable Seat | | |
| Auto Lock and Unlock | | |
| Keyless Entry Keypad on Driver's Side of Vehicle | | |
| If Vehicle is not Equipped with Factory Installed Accessory Switched, Then There Must be an Accessory Switch Installed to Operate Utility Lights Not in Plain View | | |
| Cruise Control | | |

WARRANTY

| DESCRIPTION | COMPLY | EXCEPTION |
|--|--------|-----------|
| Bumper to Bumper - 3 years 36,000 miles or Equivalent | | |
| Powertrain - 5 years 60,000 miles or Equivalent | | |
| Safety Restraint Panels - 5 years or Equivalent | | |
| Aluminum Body Panels - 5 years or Equivalent | | |
| Corrosion / Sheet Metal - 5 years or Equivalent | | |
| Roadside Assistance - 5 years 60,000 miles or Equivalent | | |

DETAILED SPECIFICATIONS FOR SERVICE VAN

| DESCRIPTION | COMPLY | EXCEPTION |
|---|---------------|------------------|
| Qty. 1 - 1 Long Wheel Base Cargo Van with Sliding Doors and Rear Swing out Cargo Doors with Safety Lights | | |

MECHANICAL

| DESCRIPTION | COMPLY | EXCEPTION |
|---|---------------|------------------|
| Engine: 2.5L DOHC 4 Cylinder Gas Engine or Equivalent | | |
| Transmission: Electronic 6 speed automatic | | |
| GVWR Minimum 5,302 lbs. | | |
| Single Rear Wheels | | |
| 121" Wheelbase | | |
| Brakes: 4-wheel power disc brakes with Anti-lock Brake System | | |

EXTERIOR

| DESCRIPTION | COMPLY | EXTERIOR |
|--|---------------|-----------------|
| White in color | | |
| XLT Package or Equivalent | | |
| Color Match Front Bumper & Grill | | |
| Chrome or Polished Aluminum Wheels | | |
| Front License Plate Bracket | | |
| Power Mirrors w/ Defrost | | |
| Fixed Window on Passenger Side Sliding Door | | |
| 47" Low Profile Stretch Luminator Light Bar with Clear and Fluorescent Orange LED Lights, Random Flash Pattern or Equivalent | | |
| Clear Strobe Lights mounted in the Front Headlights | | |
| Clear Strobe Lights mounted in the Rear Taillights | | |
| Rear Window fixed privacy with defrost | | |
| Chrome Step Rails for Front Doors | | |

INTERIOR

| DESCRIPTION | COMPLY | EXCEPTION |
|--|--------|-----------|
| Vinyl Bucket Front Seat with 20% Center Under Seat Storage - Black in Color | | |
| Seat Covers for Front Seats if Factory Seats are Cloth | | |
| 110V / 400W Outlet | | |
| Carpet Deleted | | |
| Upfitter Interface Module | | |
| Factory Installed Rear View Camera | | |
| Power Windows | | |
| Power Mirrors | | |
| Power Locks | | |
| AM / FM Radio w/ CD Player and Bluetooth Capabilities | | |
| 8-way Power Adjustable Seat | | |
| Auto Lock and Unlock | | |
| Keyless Entry Keypad on Driver's Side of Vehicle | | |
| Cruise Control | | |
| Dual Zone Electronic Temperature Control | | |
| If Vehicle is not Equipped with Factory Installed Accessory Switched, Then There Must be an Accessory Switch Installed to Operate Utility Lights Not in Plain View | | |

CARGO AREA

| DESCRIPTION | COMPLY | EXCEPTION |
|---|--------|-----------|
| ABS Thermoformed Partition w/ Window: Window is 1/4" Polycarbonate | | |
| LED Compartment Lighting | | |
| Sortimo SR5 Van Racking or Equivalent for Cargo Area | | |
| Sortimo SR5 Flooring or Equivalent for Cargo Area | | |
| Van Racking Shall be Mounted on Passenger and Driver Side of Cargo Area | | |
| Van Racking Shall Contain 4 Open Shelves; 2 on Each Rack | | |
| Van Racking Shall Contain 2 Shelves with Sortimo Mounted Bins; 1 on Each Rack | | |

CARGO AREA CONT.

| DESCRIPTION | COMPLY | EXCEPTION |
|--|---------------|------------------|
| Van Racking Mounted Bins Shall Contain 4 Bins on Each Shelf; 2 Narrow Bins and 2 Wide Bins | | |
| Van Racking Shall Contain 3 Lock in Place Pull Out Drawers; 1 Mounted on the Driver Side Rack and 2 Mounted on the Passenger Side Rack | | |

WARRANTY

| DESCRIPTION | COMPLY | EXCEPTION |
|--|---------------|------------------|
| Bumper to Bumper - 3 years 36,000 miles or Equivalent | | |
| Powertrain - 5 years 60,000 miles or Equivalent | | |
| Safety Restraint Panels - 5 years or Equivalent | | |
| Aluminum Body Panels - 5 years or Equivalent | | |
| Corrosion / Sheet Metal - 5 years or Equivalent | | |
| Roadside Assistance - 5 years 60,000 miles or Equivalent | | |



RECEIPT OF BID PACKET

FY 2021-2022
Sealed Bid # 2122-07
Service Vehicles

I hereby acknowledge receipt of the subject bid packet.

Company Authorized Signature

Date



BID FORM

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

| <u>QUANTITY</u> | <u>DESCRIPTION</u> | <u>BIDDER DESCRIPTION</u> | <u>TOTAL COST</u> |
|--------------------|--------------------|---------------------------|-------------------|
| One | Service Truck | _____ | \$ _____ |
| One | Service Van | _____ | \$ _____ |
| Total Lump Sum Bid | | | \$ _____ |

I, the undersigned, do hereby certify that I am a duly authorized representative of _____ located at _____ and I have carefully examined the Invitation to Bid, General Conditions, Specifications and Bid Form and agree to all terms and conditions as set forth therein.

Signature: _____

Title: _____

Acknowledged before me this _____ day of _____, 2021

 NOTARY PUBLIC
 My Commission Expires: _____